

# DONATION FORM AND GIFT AID DECLARATION

Title: \_\_\_\_\_ Forename(s): \_\_\_\_\_ Surname: \_\_\_\_\_ Matric Year: \_\_\_\_\_

Home Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**MAKING A SINGLE GIFT:** I would like to make a single gift of £ \_\_\_\_\_ to support Magdalene College

I enclose a cheque, payable to 'Magdalene College'

I enclose a charity voucher

I will complete a bank transfer

I will phone the office on 01223 332104  
to make a donation by Credit or Debit Card

For bank transfers, the College's bank details are as follows (please do include a reference with your gift):

**Account Name:** Magdalene College  
**Account Number:** 60604895

**Sort Code:** 20-17-19  
**IBAN:** GB57 BARC 2017 1960 6048 95

**SWIFTBIC:** BARCGB22

## MAKING A REGULAR GIFT

(Please fill in **ALL** of the Standing Order details below – if you wish to make a donation by Direct Debit, please complete the separate Direct Debit form)

Account Name: \_\_\_\_\_

Account Number: \_\_\_\_\_ Sort Code: \_\_\_\_\_

Bank Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_\_

Please pay the sum of £ \_\_\_\_\_ monthly / quarterly / annually starting on \_\_\_\_\_ (date)  
until \_\_\_\_\_ payments have been made or until I cancel in writing. (Please allow 30 days from the date you sign the form until the start date, to allow the bank to process your gift).

**FOR OFFICE USE ONLY:** Please make the payment to Magdalene College, Account No 60604895,  
Sort Code 20-17-19 at Barclays Bank plc, 35 Sidney Street, Cambridge, CB2 3HY

**Please complete this form and return to:**

Alumni & Development Office, Magdalene College,  
Cambridge, CB3 0AG

## GIFT AID DECLARATION *giftaid it*

Boost your donation by 25p of Gift Aid for every £1 you donate – Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

**In order to Gift Aid your donation you must tick the box below:**

- I want to Gift Aid the donation overleaf and any donations I make in the future or have made in the past 4 years to Magdalene College.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Please notify Magdalene College if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### TARGETING YOUR GIFT

Please indicate below where you would like your gift to be targeted. Untargeted gifts will be disbursed to the area of greatest need.

**I would like my gift to the College to benefit:**

- Undergraduate Student Support
- Postgraduate Student Support
- The new Library Building
- Phase II – The Pepys Building Restoration
- The Campaign – General Purposes
- Other: \_\_\_\_\_  
Please specify

### ANNUAL CAMPAIGN REPORT

Please note that all donors who give before the end of each financial year (the end of June) will also be listed in the Annual Campaign Report.

- Please tick here if you wish to remain anonymous

- Please send me information on making a legacy

- I consent to receiving events information and College publications

- I consent to receiving communications regarding the Campaign

*Thank you for your support*